



Issue 9
February 2012

GHASP!!

GALLOWAY HEALTH AND SAFETY PERIODICAL
QUARTERLY



Issue 9 brings with it best wishes for a very Safe and Healthy year in 2012. The start of a new year is always a good time to set goals and raise standards and change the picture at the top of the page. As usual GHASP!! will be here to provide updates throughout the year. If there are any suggestions or topics you think should be raised please pass them on to Nicola Di Marco ndimarco@gallowaygroup.co.uk

Director's Message

2011 saw progress in many areas with respect to Occupational Health and Safety.

Great strides have been taken forward with the Employee Safety Committees, our Occupational Health work has significantly progressed and we won a RoSPA Gold Award.

Whilst these are achievements of which we can all be proud, we have sadly stepped back in terms of our accidents – our Reportables have gone back to 6 (up from 2 last year) and our Recordables up to 17 (from 15 last year).

A recurring theme in the reportables is a lack of following the training given or a moment's lapse in concentration/attention.

A further frustration is in the survey results, which are otherwise very positive. We are still apparently not reporting all accidents. Please change this in 2012. If you report an accident it alerts the Company to how we can seek to prevent it recurring. On a similar theme, too many still consider that Cost and Programme come before Safety on site. The Company again reiterate our stance that safety is paramount and employees will not be penalised for not carrying out an unsafe act.

Much of the Boards concentration this year will be in continuing the good work done by all employees and subcontractors last year, reducing our accidents and reinforcing the cultural change to Occupational Health & Safety which is clearly in progress.

Jim Mathieson

Safety Committees

Health, Safety & Welfare Committee Meetings are continuing to be held in both factories as well as site participation, with the Minutes of these meetings providing a good source for continual improvement. It must be noted that with this greater participation comes greater awareness which has raised the amount of 'near misses' being recorded, investigated and closed out, thus preventing tomorrow's accidents.

The Company will continue to encourage all committees and employees to help in our aim for total culture change.

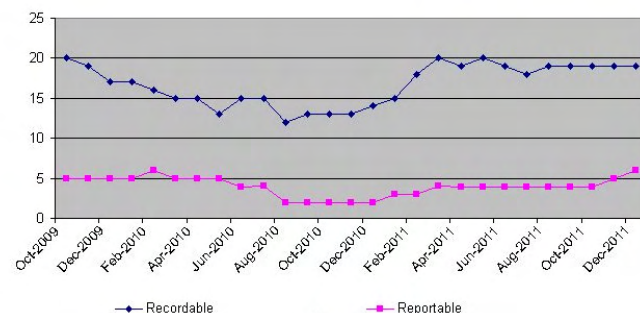
CHAS Accreditation Achieved



Once again, Galloway Group are delighted to confirm the recent renewal of our CHAS Accreditation.

CHAS is one of the main Health and Safety Prequalification schemes and it is used by many clients to select which contractors are invited to tender for their work.

Statistics



The latest quarterly Accident Statistics have seen:
2 Reportable and 4 Recordable Incidents.

These results and individual incidents have been discussed during recent Committee Meetings, this will now be taken forward to Toolbox Talks with full support from all Employees needed to reach our ultimate aim.

OUR AIM IS FOR **ZERO** ACCIDENTS

Southmead Curry Night

In recognition of the excellent Occupational Health and Safety performance at the Southmead site, Jim Mathieson and the site team (engineers and installers) enjoyed an excellent meal in Bristol in October.



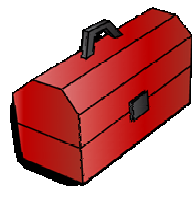
***"When in doubt,
check it out"***



Tool Box Talks

Please note that as part of the continual review of Health & Safety matters within the Company the following Toolbox Talk Sheets have been created/revised and are now available

- Safety Signs and Notices
- Housekeeping
- Material Stacking
- False Ceiling Voids
- Harness Awareness
- Working in Risers
- Hand Protection



Any suggestions?

Toolbox Talks play an important part in raising awareness and reminding everyone about Health & Safety procedures. If anyone has any ideas on how these can be improved or made more memorable, all suggestions via the Suggestion Boxes would be appreciated and considered.

Drive Safe

In winter, it is even more important to check that your vehicle is well maintained and serviced. Before driving, remember:

- ✓ keep the lights, windows and mirrors clean and free from ice and snow
- ✓ add anti-freeze to the radiator and winter additive to the windscreen washer bottle
- ✓ make sure wipers and lights are in good working order
- ✓ check that tyres have plenty of tread depth and are maintained at the correct pressure.



Near Miss Triggers Full Check

A recent 'Near Miss' reported in Dewsbury has resulted in all shelving within the Dewsbury and Dundee Factories, Stores & Offices being inspected for correct assembly, stability & suitability. This is a positive outcome, ensuring we stay one step ahead with regard to safety.

Occupational Health Update

The Company is now embarking on its third annual Occupational Health examinations with Lung Function tests due to be completed by February 2012.

Over the last two years we have had examinations for skin, audio, lungs, HAVS and forklift operators. In addition we have carried out questionnaires for Nightshift workers and are also ensuring all employees in need of respirators have a face fit test.

All tests to date have shown good results with no employees' health deteriorating as a result of working conditions.

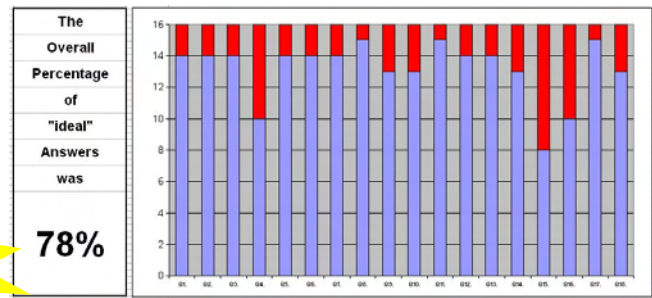
Health & Safety Survey THE RESULTS

The Health & Safety Survey which has been completed by several groups of Galloway Group workers over the past year was recently completed by a number of Scotland's site sub-contractors.

The Survey produced an "ideal answers" percentage of 78%, which is generally in line with the Galloway Group Site employee results reported in Issue 7 of GHASP!

Again, "non-reporting of accidents" is an area which needs to be addressed along with the importance of safety ahead of cost and programme.

Scotland Sub-Contractor Survey Results Ideal Answers 78%



Supervisor Training Raising Standards

Congratulations to Lindsay Gordon and Colin Rankine who have recently successfully completed the IOSH Managing Safely course.

Update

Health & Safety Policy

The Galloway Group Health & Safety Policy underwent its annual review in November with only minor amendments required. Please ensure that you have access to the most up to date copy of the Health & Safety Policy (Issue 25). A copy can be downloaded from the Intranet page but can also be found on Notice Boards within the factories and in Site offices.

Q1.	My workmates would never allow me to work unsafely.
Q2.	I understand the Health & Safety risks associated with my work.
Q3.	I have had training in the risks associated with my job and I understand the training fully.
Q4.	Accidents are not always reported.
Q5.	I report safety issues to my Supervisor but get no feedback.
Q6.	Some Galloway Health & Safety rules are too difficult for me to follow.
Q7.	Supervisors sometimes turn a blind eye if people are not following safety rules.
Q8.	My employer takes Health & Safety seriously.
Q9.	I receive regular Health & Safety briefings.
Q10.	I feel that I have a part to play in safety at this site.
Q11.	Supervisors set a poor example when it comes to Health & Safety.
Q12.	We sometimes have to ignore safety rules in order to get the job done.
Q13.	My Supervisor/Manager would never allow unsafe practices.
Q14.	I think the Health, Safety and Welfare Committee is a good idea.
Q15.	Cost comes before safety.
Q16.	Programme comes before safety.
Q17.	The Company's attitude and commitment to Health & Safety has improved over last 12 months.
Q18.	My attitude and commitment to Health & Safety has improved over last 12 months.

Any suggestions or comments for future issues, please send to
Nicola Di Marco Galloway Group Ltd, Arrol Rd,
Wester Gourdie Industrial Estate, Dundee DD2 4TH
Tel: 01382 611444 Fax: 01382 611344
E: ndimarco@gallowaygroup.co.uk